

2023 NORCAL SPORTSMEN'S SHOW – EXIHIBITOR FORM

YOUR BUSINESS NAME: _____

CONTACT: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____

Brief description of items you will be selling or displaying:

To select your booth size, please check the appropriate box to the right of each option.

BOOTH TYPE	COST	BOOTH TYPE	COST
10 x 10 - Indoor	\$600	10 x 10 - "Hunting" Hall (Indoors) - \$400	\$400
10 x 10 - Indoor (Corner)	\$700	10 x 10 - "Outdoors Experience" Hall (Indoors)	\$400
10 x 10 - Outdoors	\$300	10 x 10 - Lawn Pavilion (Boutique vendors)	\$200

BOOTH TYPE	COST	BOOTH TYPE	COST
Indoor Bulk Space < 2,000 sq. ft	\$4.50	Outdoor Bulk < 2,000 sq. ft	\$3.50
Indoor Bulk Space > 2,000 sq. ft	\$3.50	Outdoor Bulk > 2,000 sq. ft	\$2.50

Included with your space:

- Pipe & Drape curtains
- Floor covering
- Climate control
- FREE Vendor Parking
- Your company name listed on NCSS show program
- Working Staff passes (as needed)

ELECTRICITY IS NOT INCLUDED. To order electricity, please indicate this the area below. Electricity per booth is \$50. Please bring your own extension cords and adaptor as needed. Electricity request must be done by July 1st, 2023.

I need electricity for my booth YES/NO _____

If you have need of tables, table covers, chairs, or other booth items, NCCS staff can make arrangements for those to be delivered to you. Please contact NCSS administration for costs.

HOST HOTEL: WE have a special rate for vendors at OUR HOST HOTEL. The hotel info will be listed in your confirmation letter. The room block may sell-out, so book early.

FOOD: Only **pre-packaged, vacuumed-sealed foods** will be allowed at this show, and you must have the appropriate health permits, and approval of NCSS promoters before you can serve sample, sell, distribute, any consumable products.

PARKING: FREE PARKING is available to all vendors. VENDOR Parking is in a designated area and must be used during show hours. Please move from the loading/unloading area as soon as your vehicle is unloaded.

I HAVE READ THE POLICIES AND PROCEDURES FOR APPLICATION TO PARTICIPATE IN "**NorCal Sportsmen's Show.**" I FULLY UNDERSTAND THE POLICIES AND PROCEDURES AND AGREE TO COMPLY WITH THEM. I UNDERSTAND FAILURE TO MEET THESE REQUIREMENTS WILL RESULT IN CANCELLATION OF MY BOOTH WITHOUT REFUND. I UNDERSTAND THAT THIS SHOW WILL BE HELD "RAIN OR SHINE" AND THAT NO REFUNDS WILL BE GIVEN FOR UNDER ANY CIRCUMSTANCES. I ALSO UNDERSTAND THAT MY BOOTH MUST BE PAID IN FULL **BEFORE AUG 1st, 2023.**

AUTHORIZED SIGNATURE _____ DATE _____ REFERRED BY: _____

Make Checks Payable to: NorCal Sportsmen's Show

PO Box 601956, Elk Grove Ca, 601956

CC# _____ EXP _____ SEC CODE _____

Signature authorizing NCSS LLC. to run the credit card listed above.

Please sign for authorization _____

GENERAL INFORMATION

SHOW TIMES: SATURDAY, October 14th - (10AM-7PM) SUNDAY, October 15th - (10AM-6PM)

LOCATION: Roebbelen Event Center - 700 Event Center Dr, Roseville, CA 95678

SET-UP: FRIDAY, Oct 13th (8am -8pm)

TEAR-DOWN: All displays, and equipment must be removed immediately following the show on Sunday 6pm!

VENDOR REGISTRATION: Vendors must register upon arrival at Area 12 (see show layout map) for booth information and show passes.

GUNS & EQUIPMENT – All guns must have locks and keys **MUST BE REMOVED** from ALL EQUIPMENT.

POLICIES AND PROCEDURES

1. APPLICATION DEADLINE: Booths are assigned on a first-come / first-served basis. The NCCS committee reserves the right to make THE FINAL DECISIONS in booth lay-out and positioning as they deem necessary. All new applications **after Aug 1st** must include full payment for the booth in a **cashier's check**. NO PERSONAL CHECKS WILL BE ACCEPTED AFTER AUG 1ST.

2. LIABILITY: NCSS LLC. (NORCAL SPORTSMEN'S SHOW LLC.), is not responsible for the safety of the property of exhibitors due to theft, damage by fire, accident, vandalism, or other causes. The exhibitor agrees that it will indemnify and hold and save The Norcal Sportsmen's Show LLC, and its subcontractors harmless against all claims, demands, actions, damages, loss, cost, liability and judgments against NorCal Sportsmen's Show on account of any injury or damage to persons or property associated with this event.

3. APPLICATION: NCSS LLC. reserves the right to reject ANY application for any reason, at any time.

4. CANCELLATION-REFUND POLICY - PLEASE READ CAREFULLY: Please remember to check your personal calendars, schedules, and commitments BEFORE you purchase an exhibitor space, because once you have purchased, NO REFUNDS, EXCHANGES, OR CREDITS will be given - NO EXCEPTIONS. While we understand that situations within and beyond your control could arise and preclude you from attending the event, such as sudden work commitments, sickness, vehicle breakdown, etc., please know that due to our prepromotion expenditures, this is our STATED refund-cancellation policy.

5. NON-TRANSFERABLE: Exhibitor space contracted for may not be shared or transferred to another party without the written permission of NCSS administration.

6. SALES TAX: Exhibitors are responsible for collecting and paying all applicable sales taxes, permit fees and having proper licensing.

7. FURNITURE RENTAL: You may bring additional table and displays, or additional tables and chairs may be rented. Please contact the NCSS for prices and availability. NO SPACE OR FLOOR HEATERS, HELIUM or PROPANE TANKS or BALLOONS ARE PERMITTED IN THE BUILDINGS

8. PROPERTY DAMAGE: No vendor may damage, injure or deface the turf, floor, track, any furniture, fixtures, equipment or any part of the exhibit facility. Nails, screws, staples, pins etc., may not be driven into any property including furniture, draping, fixtures, equipment or the building. **The floor must be protected at all times.** Equipment must be placed on cardboard or plywood. Oil pans should be under vehicles. All vendors will be held responsible for payment of any damages done by himself, employees or agents associated with his booth to the owner of the property.

9. EXHIBITS: Vendor agrees to exhibit only those products listed on the application and approved by the Show Director.

10. MOVE-IN: Vendor may set-up their displays on **FRIDAY, Oct 14th, from 8AM-8PM**

11. MOVE-OUT: Vendors must dismantle displays immediately following the show from 5PM ON SUNDAY. Security will be in ALL BOOTHS MUST MOVE-OUT OF THE BUILDING ON SUNDAY.

12. NCSS LLC. reserves the right to make any change, anytime as necessary and shall have full power to interpret amend and enforce these policies and procedures, provided any amendments, when made, are brought to the notice of the exhibitor. Each exhibitor, for himself and his employees, agrees to abide by the foregoing policies and procedures and by any amendments as added.

13 RETURNED CHECK POLICY: Vendors will be charged a \$35 administrative fee for a returned check. A cashier's check or cash must replace that check within 5 days.

16. MEDIA RELEASE: As a vendor, you release to NCSS LLC. your photographic, television and all other similar rights to be used for advertising and promoting the event.